

NOTICE OF ANNUAL CHAPLAINCY MEETING

Chaplaincy of All Saints, Hérault

The Annual Chaplaincy Meeting will be held in the Temple de l'Église Protestante Unie de France, Saint-Pargoire on the 19th day of March, 2023 at 11.45 a.m.

For the election of Chaplaincy representatives of the laity as follows:

To be members of the Archdeaconry Synod: 2 representatives

To be churchwardens of the Chaplaincy: 2 representatives

To the Chaplaincy Council: 4 representatives.

For the reappointment of the independent examiner (auditor) of the Chaplaincy's accounts.

For the consideration of the Annual Report and Accounts of the Council, comprising *inter alia* reports on

- (a) Changes in the electoral roll since the last Chaplaincy Meeting;
- (b) The proceedings of the Chaplaincy Council and the activities of the Chaplaincy generally;
- (c) The Financial Statements of the Council for the year ending on the 31st December immediately preceding the meeting, independently audited
- (d) Changes in the fabric, goods and ornaments of the chaplaincy;
- (e) The proceedings of the Archdeaconry Synod;
- (f) Developments in Diocesan and Chaplaincy Safeguarding policy and practices

For the consideration of the Report of the Priest-in Charge

For the consideration of other matters of Chaplaincy or general Church interest.

The Agenda of the Meeting, together with notes detailing the necessary qualifications of nominees for election. The forms for nomination of candidates for election and of application for a postal vote are available at <http://heraultenglishchurch.fr/forms-etc.php>

Signed:

Nigel Summersall

Vice-Chairman & Secretary to the Chaplaincy Council

22nd February 2023

AGENDA

1. Opening prayer
2. Registration of those attending
3. Appointment of the Chairman of the Meeting
4. Appointment of Minute-taker
5. Appointment of Presiding Officer for any elections to be held with results during or following the meeting
6. Approval of the minutes of the Annual Meeting held on 20th March, 2022
7. Continuing resolution that in terms of Church Representation Rules (Churchwardens Measure 2001) and Diocesan Policies regarding Lay Officers of the Church, this chaplaincy determines that the general rule that no person may serve more than six successive years as churchwarden shall not apply to this chaplaincy.
8. Election of:
 - ◆ 2 churchwardens
 - ◆ 2 Synod representatives
 - ◆ 4 lay members of the Chaplaincy Council
9. Acceptance of the Annual Report & Accounts 2022
10. Re-appointment of Robert Wilson as Independent Examiner (Auditor)
11. Discharge of outgoing Council from financial or civil liability
12. Consideration of the Chaplain's Report for 2022
13. Other matters for discussion and decision by the Meeting:
 - Project for a Community of Chaplaincies
 - Clergy resources
 - Succession Planning: assignment of administrative/organisational tasks after Roger's retirement
14. Closing prayer

Notes

Notes

1. All persons whose names are entered upon the Electoral Roll of the Chaplaincy (and such persons only) are entitled to vote at the election of Churchwardens and of Chaplaincy representatives of the laity.
2. Subject to the provisions of Church Representation Rules currently in force, a person is qualified to be elected a Chaplaincy representative of the laity if -
 - (a) Their name is entered on the electoral roll
 - (b) They are an actual communicant which means that they have received Communion according to the use of the Church of England or of a Church in communion with the Church of England at least three times during the twelve months preceding the date of the election; and
 - (c) They are of sixteen years or upwards;
 - (d) They are not disqualified as referred to in paragraph 3 of these Notes.
3. (a) A person shall be disqualified from being nominated, chosen or elected from serving as a warden, a member of a Chaplaincy council, a district council or any synod under these rules if he/she is disqualified from being a charity trustee under section 72(1) of the Charities Act 1993 and the disqualification is not for the time being subject to a general waiver by the Charity Commissioners under subsection (4) of that section or to a waiver by them under that subsection in respect of all ecclesiastical charities established for purposes

relating to the chaplaincy concerned.

In this paragraph "ecclesiastical charity" has the same meaning as that assigned to that expression in the Local Government Act 1894;

(b) A person shall also be disqualified from being nominated, chosen or elected from serving as a warden or member of a Chaplaincy council if he or she have been so disqualified from holding office under section 10(6) of [the Incumbent (Vacation of Benefice) Measure 1997].*9

4. A scheme is in operation in this chaplaincy which provides that any person entitled to vote in the elections of Churchwardens, Chaplaincy representatives of the laity to the Chaplaincy Council or to the Archdeaconry Synod or to both that council and that synod may make application on the appropriate form (at the Chaplaincy website page link above) to the undersigned for a postal vote.

The completed form must be received before the commencement of the Annual Chaplaincy Meeting.
