

ALL SAINTS, HERAULT, THE ENGLISH CHURCH AT SAINT PARGOIRE  
MINUTES OF THE CHAPLAINCY COUNCIL MEETING HELD BY ZOOM  
**MEETING HELD ON THURSDAY 13<sup>TH</sup> FEBRUARY 2025**

Present: Revd Roy Cole (chairman); Nigel Summersall; Patricia Bigot;  
Graham Gardner; Sue Robinson; Trevor Jones; Jac Philips; Ian  
Thomas; Jim Mallett; Phyl Mallett;

The council agreed to recording the meeting.

The chairman welcomed the members and opened the meeting with a prayer.

Action:

1. Apologies for absence Julie Johnson
2. Minutes of CC meeting on 27<sup>th</sup> November 2024 were agreed, proposed by Sue and seconded by Trevor. Agreed unanimously by the meeting.
3. AGM 2025 to be held at the Temple, St. Pargoire on Sunday 16<sup>th</sup> March after the service.

3.1 the 2024 Annual Report and Accounts were unanimously approved (Proposed by Trevor, and seconded by Patricia) There are draft documents to follow.

*(Note: errors were subsequently detected in the list of councillors in office appearing in the Report. These were corrected in the version presented at this year's AGM)*

3.2 Patricia and Nigel confirmed notification of the AGM will go out on 2<sup>nd</sup> March or Earlier.

3.3/4 Displaying/distributing Report & Accounts. It was agreed that **Patricia** would send out an email, and display the electoral roll on each following service until the 16<sup>th</sup>. **Nigel** explained that the accounts were still in draft form and he would email them to the committee for approval when ready.

A vote was taken to approve the report. Proposed by Trevor and seconded by Patricia.

3.5 AGM:- Chairman (**Roy**) and Secretary (**Phyl**)

Note: up to 4 lay members of the Council to be elected (Delia Smith was not replaced last year and Ian & Jac fall due for re-election in 2025. John Gifford has also resigned). Ian and Jac agreed to continue on the council. *(Note: the Council was unaware that the reduction in the Electoral roll reduces the number of lay council members to six so that,*

*allowing for vacancies and expired terms, only three members needed to be elected in 2025)*

A discussion was had about Edwige's exemption because of a conflict of interest regarding her husband being the church's auditor. She would like to be on the council, and her husband as auditor is not on the council. Roy suggested maybe she could be, if conflict of interests were agreed and observed. **Nigel** will enquire from the Diocese if this is possible. Patricia will approach Edwige and Denise with regard to coming on the council.

**Phyl** agreed to take on the role of secretary to the council, providing the meetings can be recorded. Pointing out that she is not natural fit for the roll, but she will do her best.

4. Electoral roll update (Patricia) – The last electoral roll 2018 -2024 finished on 31<sup>st</sup> December 2024. The new one began on 1<sup>st</sup> January 2025. The council agreed **Patricia** could destroy the old forms. 45 people filled in and submitted their forms, which had been obtained from the electoral roll website. Half way through January new electoral forms were issued. After intervention by Patricia, Andrew Gaspari agreed we could retain those who have signed on the old forms, and from now on use the new forms. 2 more people have joined since then. The total now stands at 47. Patricia attended the Electoral Rolls meeting, where it was agreed that we could now use electronic forms.

## 5 Chaplaincy development

### 5.1 Brief report on the progress of the 'Three Chaplaincies' project:-

No advance yet as Roy is still building relationships with the other chaplaincies and discovering how we can combine to benefit from efficiencies of scale and financial economies and still retain our independence which all three chaplaincies value greatly.

5.1.1 CAVIMAC (The organisation providing health and social security for clergy in France) Roy has been disaffiliated from CAVIMAC with regard to social security because he has cover from his USA policy. He is still covered by CAVIMAC for health in France. All is working well from his point of view at the moment and he is waiting to hear back from the **Archdeacon** as to any further developments.

5.2 Setting up and putting away at Saint Pargoire: now taken over by Jenny – Patricia explained that she and Jenny were keeping in touch and it was working well.

5.3 Synod:- Jim told the meeting that the planned diocesan meeting for Autumn 2024 did not take place for some unknown reason. Roy said the idea of in-person Diocesan meetings in Autumn 2025 was still being discussed.

The next Synod meeting (by zoom) has been opened up to any interested Council members. The agenda and dates for these meetings ( on 2 evenings and Saturday morning ) has been sent to all council members. **Jim** will notify members when he receives the zoom co-ordinates.

5.4 Future move to new location after the Saint-Pargoire Temple:- The 'Site Committee', which will explore the potential move situation was confirmed as **Roy; Ian; Patricia; Jim**.

Meeting to be arranged as soon as possible. Their initial remit would be to Explore a venue that would be ours, in a location that had good footfall, a diverse, all age population, to encourage more, and hopefully younger people to join the church.

## 6 Finance

1. Payments pending – no major items
2. Income and expenditure year to date (attachments to follow - **Nigel**)
3. Budget (attachment to follow)

The above would be available very shortly. Nigel explained that last year's expenses had been greater than normal and Less predictable than usual but that this was unlikely to continue into next year.

Nigel asked if anyone could foresee any reason for a significant increase next year. Roy suggested that if we did move an increase in rent would be likely, and asked if **Nigel** could suggest a limit that was acceptable.

## 7. Safeguarding

### 1-4 Review of Safeguarding, Social Media and Recruitment of Ex-Offenders

Ian has taken over from Steven as safeguarding officer. He briefly outlined the role's requirements, which is mainly about policies, procedures and training, and checking that policies and procedures were relevant and up-to-date, and that individuals were up-to-date with the training relevant to their role within the church. He explained the Dashboard, which highlights the status of our church in adhering to the safeguarding requirements of the C of E. (The dashboard is run by the C of E safeguarding team in England and works on a traffic light system, red, amber and green).

Having initially had access to the dashboard **Ian** has now had his access removed, so is working to regain access and will then continue to ascertain any changes needed and report to Roy, and to individuals re their training needs.

**Patricia** pointed out that the church does have a Facebook account, but it is not used. Ian

suggested it be discontinued to prevent the need for a social media policy.

**Ian** will check the policy regarding Recruitment of Ex-Offenders is up-to-date when able to, and will look into the best way of involving the congregation in Safeguarding.

8. Link with Fenoarivo parish in Toliara Diocese in Madagascar  
Carol has informed us how the 'bike money' is now to be spent.
9. Correspondence – Bishop David's successor appointed  
A vigil is to held on Wednesday for Ukraine.
- 10.&11. Music team report received – no further additions  
Website – (Delia's annual report attached) No further additions
12. Lent groups – **Jenny's** arrangements for the Lent groups have been circulated  
Arrangements for the viewing of the film 'West Side Story' has been arranged by **John and Alison Kane**.

There was also discussion about the potential to involve our two other chaplaincies

In the lent groups, possibly via zoom. Roy feels this is unrealistic at present.

His discussions with both St Michael's and St George's did not elicit a great deal of enthusiasm, one already running their own (3-4 people), and the other having no history Of lent groups.

Ian mentioned single session zoom links on specific topics of faith. **Roy** thought that might work better, and will look into it.

#### 13. Prayer Group / Intercessions

The Council discussed the relationship between Intercessions, led by various members of the congregation during the Sunday service, and the prayer group ( a group of about 6 people who meet once a month to pray for those who have asked for prayers).

Suggestions arising from the discussion :-

- More information about the role and function of the prayer group to be given to the congregation.
- Awareness and respect for confidentiality and safeguarding to remain paramount. There is no necessity for disclosure of reasons for prayer. God knows the needs.
- Names only of those for whom prayers have been requested to be on the notice sheet.
- Patricia and Jenny have already begun communicating the various prayer needs, as has been previously done by Patricia with the intercessors. This is going well.
- Members of the prayer group have always contacted each other during the month between meetings with prayer requests usually from either the clergy or Patricia, and these requests we add to our own prayer lists.
- The prayer group is mentioned both on the notices and the web site. These need to be reassessed.
- The names of people to be prayed for during the intercessions can be given to the appropriate person at any time, including just before the service.
- **The person leading the prayer group** will arrange to communicate to each of those prayed for during the prayer meeting, that they have been included in our prayers for that month and if appropriate the previous service. These communications will be sent to **Patricia** to send out.
- **Jim** will communicate our discussion and decisions at the next prayer group meeting.

#### 14. Future services & events

14.1 Ash Wednesday – 5<sup>th</sup> March. (Music **Nigel**)

Maundy Thursday 17<sup>th</sup> April (Music **Nigel**)

Good Friday 18<sup>th</sup> April (Music **Nigel**)

Easter Day 20<sup>th</sup> April (Music **Ian**)

Easter 2 – 4<sup>th</sup> May (Music to be arranged)

14.2 Service at Roquessels.

It did not happen last year because of Simon's health problems.

He is recovering well but the feeling was that this year would be too soon to recommence the service. Also, the problem of access needs to be further discussed and addressed.

15. Any other business.

Carol service at Fontes.

**Roy** will contact Stephan and Rochelle about re-establishing it as it was so popular. To be discussed at the next council meeting.

16. **Date and place of next meeting :-**

**28<sup>th</sup> May 2025, 10.30am in person, at Nigel's.**

The meeting closed in prayer.

