

All Saints, Hérault

Minutes of the Chaplaincy Council Meeting held at 30 Route de Canet, Le Pouget on Wednesday 17 May 2023

Present: Revd Roger Smith (Chairman), Patricia Bigot, Graham Gardner, John Gifford, Jim Mallett, Phyl Mallett, Sue Robinson, Delia Smith, Nigel Summersall and Ian Thomas

Members present signed the sign-in sheet. The chairman opened the meeting at 10.40 am, welcomed everyone, thanked Nigel for his hospitality and began with prayer.

		Action
1	Apologies for absence Julie Johnson and Jac Phillips	
2	Minutes of the meeting held on 20 February 2023 were approved and signed by the chairman as a correct record.	
3	Matters arising	
3.1	3.2 Agreement for use of the temple This has been agreed but not signed.	Nigel
3.2	6.3 Assisting Priests and Readers Kevin Conroy had been appointed Rector of a group of parishes near Dublin. He would, therefore, be less available to help with services at All Saints.	
4	Election/appointment of Church Council Officers The following was agreed:	
4.1	Lay Vice Chairman Nigel Summersall	
4.2	Secretary Nigel Summersall	
4.3	Treasurer Graham Gardner assisted by Nigel Summersall	
4.4	Two lay members of Standing Committee Graham Gardner and Delia Smith	
4.5	Electoral Roll Officer Patricia Bigot	
4.6	Safeguarding Officer & ID Checker Steven Hopkins	
4.7	Environment Link/Officer Post not filled	re-agenda
4.8	Youth Officer Post not filled	re-agenda
4.9	Sidespeople Discussion established that “Sidespeople” has evolved into “ Setting up Teams ”, with John Gifford as rota organiser. Team members are: Jim and Phyl Mallett, Steven and Nadia Hopkins, Delia and Roger Smith, John Gifford, Trevor Jones, Bobbie Trickett, Jenny Morgan, Sue Robinson and Ian Thomas. Delia asked if those on duty would take the washing, to avoid her and Roger having to wait until the last person had left, in order to take the towels. Patricia offered to buy two more hand towels, so there was a sufficient stock.	Patricia

4.10	Minutes Secretary Delia Smith	
4.11	Website and Publicity Manager Delia and Roger Smith	
4.12	Events Organiser Jac Phillips and John Gifford	
4.13	Music Team Alison Kane, Carol Gardner and Sue Robinson, with Ian Thomas for live music.	
4.14	Rotas Organiser Roger reported that, resulting from requests for more volunteers, Jenny Morgan had offered to take over this task from Patricia. Patricia was reluctant to hand over but would talk to Jenny.	Patricia
5	Finance	
5.1	Donations from Discretionary Fund and Restricted Donations Nigel confirmed that €250 had been sent to Fenoarivo in response to damage caused by Cyclone Freddy, along with €100 raised by Carol Gardner by selling her marmalade and €131 raised by John Gifford selling wine he provided on Mothering Sunday. Nigel reported that the \$270 sent in response to the earthquake in Syria and Turkey (reported Minute 4.1 in February) had translated to €241.40.	
5.2	Donations , totalling €462, from Lent Groups had not been made. The treasurers were asked to send immediately the half agreed for Languedoc Solidarity with Refugees. Delia offered to send the half for Fenoarivo and claim it back, as this would avoid the chaplaincy paying heavy bank charges.	Graham Nigel Delia
5.3	Payments pending Nigel reported that the insurance premium of around €370 had yet to be paid. Bobbie's Bookstall Figures circulated showed €40 given in February and March for the work of the Croix Rouge in Ukraine was awaiting transfer. Graham believed Bobbie was now raising money for Fenoarivo. John offered to check where she now wanted money to go.	John
5.4	Income and Expenditure year to date Due to a computer problem, figures available had been limited.	
5.5	Budget The budget was ahead of predictions. The amount allocated for chaplain's expenses had been increased to €3500 in anticipation of the possible appointment of a new chaplain in the last quarter of the year.	
6	Chaplaincy development	
6.1	Current position All Saints, St Michael's and St George's had now all agreed to take part in the project to recruit a shared "house for duty" priest. To take this forward, a meeting was planned between representatives of the three chaplaincies on 30 June, chaired by the Archdeacon, to answer two questions:	

*Where are we now in our chaplaincy, what do we give thanks for now?
Where would we like to be, what would we like the chaplaincy to look like, in five years' time?*

These had been put to all on the chaplaincy mailing list by email and asked at the service on 7 May.

6.2 **Representatives for meeting with the Archdeacon on 30 June**

Patricia reported that St George's would be sending just two representatives, rather than the three agreed with the Archdeacon.

Following discussion, it was decided that, before selecting three people to represent All Saints, the council would meet for an in-depth discussion and invite to the meeting the two chaplaincy members who had responded to the questions and whose written comments had been circulated before the meeting. Roger would arrange this meeting. Suggested dates were 7 and 16 June.

Roger

6.3 **30 June meeting arrangements**

Nigel had requested use of the Temple and believed there was tacit agreement.

It was agreed that All Saints' would provide the food and the others would be asked to bring their "couverts" and wine.

6.4 **Comments on Archdeacon's questions from Council members**

A chaplain should be sought who encourages a wide church where everyone feels welcome.

In five years' time we'd like a mid-week English language Sunday School, to bring in young families.

Maintaining the status quo will be a challenge.

We need to create an urban centre to attract more people.

The creation of the new Temple in Clermont could lead to the closure of the Temple at St Pargoire. Thus we shouldn't assume a permanent base.

For housing, it had been suggested that offering a new chaplain money towards the rental or purchase of a home might be more attractive than requiring them to live in a property chosen by the chaplaincies.

6.5 **New 1905 Association Constitution**

A draft was still awaited from the archdeacon. Nigel would gather the required documentation and call an Extraordinary General Meeting on 4 June, after the service.

Nigel

6.6 **Congregational Worship Leaders** In the absence of anything from the archdeacon, Roger would arrange training, possibly with help from Jane Griffin.

Roger

7 **Electoral Roll update** Patricia reported no change.

8 **Link with Fenoarivo** Phyl reported receiving many more photos plus requests for money.

9 **Correspondence** had been circulated prior to the meeting and noted and/or acted on, as necessary.

10 **Safeguarding** One council member still needed to do the basic training.

10.1 **Safeguarding, Social Media and Recruitment of Ex-Offenders Policies** were approved and signed.

11 **Music Team Report**

Sue had sent the following report prior to the meeting.

Alison, Carol and Sue met in March to prepare the hymns for the services from May to the 6th August and will meet up again during the Summer to prepare for the services taking us through to November. Many thanks for Ian's and Tim's contributions for the live music on Easter morning which was greatly enjoyed, and apologies to Roger as that came as a bit of a surprise - note to ourselves to keep Roger updated! We are also grateful to Ian for organising and preparing the music for our services in Nigel's absence - it's good to have someone else who has the technical 'know how'. Thanks as always to Nigel for his time and effort in collating the music for our services. It's been a while since we had any preferences or thoughts for music and hymns so please feel free to offer any thoughts to a member of the Music Team - Alison, Carol, Sue or Ian.

SACEM (Société des auteurs, compositeurs et éditeurs de musique)

Patricia had asked the Archdeacon if the Church of England subscribed to the scheme used by the Catholic and the Protestant churches in France, whereby they make a yearly payment in order to be covered for any copyright claims in respect of music used at services. His answer was that ours was the first chaplaincy to mention this. He thanked her for raising it and would raise it himself at an appropriate church meeting in September.

12 **Website** Delia and Roger continued to try to keep this up to date.

13 **Recent Activities**

Lent Groups Roger reported that 18 people were involved in the course.

Holy Week and Easter Services were all well attended.

14 **Any Other Business**

As well as already knowing a few members couldn't manage the access to the chapel at Roquessels, Patricia had received an email from one other.

Jim had met someone who believed our notice on the Temple gate didn't enable them to know when there is a service. Delia would check it.

Delia

15 **Next Meeting** Wednesday 20 September at Ian's home. This could possibly be a hybrid Zoom meeting.

The meeting closed with prayer at 12.30 pm.