



**L'ÉGLISE ANGLICANE DE TOUS LES SAINTS
DANS
L'HÉRAULT**

ALL SAINTS, HÉRAULT
(The English Church At Saint-Pargoire)

**ANNUAL REPORT AND FINANCIAL
STATEMENTS
OF THE CHAPLAINCY COUNCIL**

for the year ending 31st December 2021

Chaplain

Revd Roger Smith, 14 Rue du Parc, 34480, Autignac

Churchwardens

Patricia Bigot and Nigel Summersall

Hon Treasurer

John Gifford

Secretary

Nigel Summersall

Bankers

La Banque Postale, Centre Financier, 13900 Marseille Cédex 20

Independent Examiner

John Holmes FCA, Hameau de Sallèles, 34700 Caux

Annual Report 2021

All Saints Hérault Chaplaincy Council (CC) has the responsibility of promoting the whole mission of the Church, spiritual, pastoral, evangelistic, social and ecumenical. It also has responsibility for compliance with French Association Law as well as the Canon Law of the Church of England. The chaplaincy is part of the Church of England Diocese in Europe and is a regularly constituted and registered Association Culturelle (Law of 1901) and Association Culturelle (Law of 1905) under French law.

Membership

Members of the Chaplaincy Council (CC) are appointed ex officio (Chaplaincy Clergy, Churchwardens and Synod Representatives) or directly elected to the Council by the Annual Chaplaincy Meeting. Further members may be co-opted by the CC, in accordance with Church Representation Rules.

Following the Annual Chaplaincy Meeting held on 21st March electronically, as authorised by the Bishop's dispensation dated 6th October, 2020, as updated, the CC comprised the following members:

| | | |
|---|--|--|
| Chaplain | Revd Roger Smith | |
| Wardens | Patricia Bigot Nigel Summersall | |
| Representatives on the Archdeaconry Synod | Julie Johnson Jim Mallett | until 2023 until 2023 |
| Elected CC Members | John Gifford Phyl Mallett Sue Robinson Andrew Marshall Jac Phillips Delia Smith Graham Gardner | until 2023 until 2023 until 2023 until 2022 until 2022 until 2024 until 2024 |

CC Officers (appointed by the Council, at the first meeting after the Annual Chaplaincy Meeting):

| | |
|-----------------------------------|--|
| Chairman (ex-officio) | Revd Roger Smith |
| Vice-Chairman | Nigel Summersall |
| Secretary | Nigel Summersall |
| Minutes Secretary | Delia Smith |
| Joint Treasurers | John Gifford/Nigel Summersall |
| Electoral Roll Officer | Patricia Bigot |
| Safeguarding Officer & ID Checker | Steven Hopkins |
| Environment Link & Youth Officer | Post not filled |
| Website Manager/Publicity | Andrew Marshall Julie Johnson Delia Smith |
| Social Events Organiser | Jac Phillips |
| Music Team Liaison | Sue Robinson |
| Sidespeople | Trevor Jones, Steven Hopkins, Phyl Mallet, Jim Mallett |

Standing Committee

This committee is required by Church law. Members are the clergy, the churchwardens and two other members of the CC. For 2021 these were John Gifford and Delia Smith. The Standing Committee has power to transact the business of the CC between its meetings, subject to any discretion given by the Council. Given modern communications it is usually possible to consult all Council Members electronically before taking action on decisions required between meetings. In 2021 the Standing Committee authorised the donation to the Barnabas Fund of €500 in response to the Covid epidemic in India.

Review of the year

The CC held five meetings during the year, of which the latter four were of the members elected at the 2021 Chaplaincy Meeting. The first two of these were held by Zoom, the latter two face to face.

The Council this year continues to owe a debt of gratitude to the Chaplain and Reader, to the Music Group and to all those involved for their contribution to our worship through the podcast services which continued as the only form of gathering us together for the first half of this year.

We continue to pray for the health and continued recovery in particular of Julie Johnson who was hospitalised for several months and whose convalescence at home continues slowly. Despite this challenge, Julie was able to preach in church at the Feast of the Blessed Virgin on 15th August.

Graham Gardner took over from John Gifford as Treasurer-designate acting jointly with Nigel. He is expected to assume sole responsibility in 2022.

By a Bishop's Instrument dated 3rd September 2021 Roger's license as Chaplain was extended by three years until 3rd September 2024. The succession issue still looms.

Ellie Wilmot-Hall completed her Confirmation course but alas her Confirmation by the Bishop could not be celebrated this year because of difficulties over dates and venues.

As at 31st December 2021 there were 74 members on the Chaplaincy Electoral Roll, all of whom were full- or part-time residents in the Hérault.

Archdeaconry of France Synod

Having been cancelled the previous year, the 2021 meeting was held by Zoom over three days 15-17 April 2021.

On the first day there was a report by Bishop Robert, followed by a live keynote speech by the Archbishop of York.

On the second day there were five presentations on key Diocesan Initiatives.

The third day comprised a question and answer session followed by a 'Looking Back and Looking Forward' session.

Worship

To general rejoicing, live services in the Temple resumed on 18th July (Trinity 7) and were maintained following the usual pattern for the remainder of the year. Attendance and plate collections have been above previous norms.

To the regret of all on the other hand, the service in the chapel of Our Lady at Roquesells, traditionally followed by shared lunch at the Coulshaws', could not be held this year; neither could the traditional carol service at Fontès.

Podcast services proper to the day were prepared for Palm Sunday, Good Friday and Easter Day. Harvest Festival was celebrated in the Temple on 3rd October but could not be followed by the customary fund-raising and social event, although we were happy to share some cake provided by Jenny and Alan Morgan to celebrate belatedly their Golden Wedding. Donations in lieu amounting to €460 for Restos du Coeur were received. Christmas Communion was held in the Temple on 24th December but was not, because of Covid restrictions, followed by the customary mulled wine.

Two of the live services conducted by Roger in 2021 were alas funerals for founder members of our congregation: Robin Field and William Pinnell. Our prayers go out to the widows, Wendy and Mary.

Social Gatherings

For a second year the pandemic precluded face to face contact, apart from coffee after Communion outdoors, which became a special occasion all the more appreciated.

Prayer Group

In 2021 the Prayer group continued with twice a month podcasts until September. In October, the prayer group members resumed meeting once a month in person, initially at the little chapel in Puisseillicon but afterwards at Mont Rouge, Puimisson. There are about 7 people who attend regularly. From October, in addition to the monthly meeting, a podcast of the material used at the meeting has been put on the website to be accessed by anyone who is unable to come to the meeting in person.

Prayer group continues to pray for those in need within our church community and the wider world with all its troubles, and to have a time of silent prayer. Anyone who would like to join us is always welcome.

Lent Groups and Lunches

Because of Covid restrictions the Lent course was cancelled. It had been intended to run the course 'Living His Story', based on the book by Hannah Steele, but it was decided that this was too difficult to do over Zoom. Instead, we held what we called 'Lent Coffee Mornings' on five Wednesdays in Lent, on-line using Zoom. This was an informal meeting, with some input from a new Lent course by York Courses called 'Caring for Creation'. Each session started off with 10-15 minutes just catching up with each other's news. Then the audio provided for the course was played, taking about 15 minutes. Then we went back to coffee morning chat, but influenced by what we'd just heard.

Wednesday Group

It had been intended to run the course 'Living in Love and Faith' in the autumn but this was cancelled because many people were not ready to mix socially.

Link with Toliara

Carol Gardner writes:

We had connections through Jane & John Griffin, members of our congregation, who had previously worked in Madagascar. I had also previously raised money for Toliara after the Bishop of Toliara Diocese, Bishop Todd, and his wife the Rev Patsy, came to visit us at the Harvest Festival service in 2018 and shared a meal with us afterwards.

I took on the role of link-person with the help of Phyl Mallett. Subsequently Phyl and I put together an introductory display and talk for our congregation which we delivered on 17th October.

We also had some advice and useful links given to us by John Griffin who directed us to Cheryl Harman, the Toliara Link Coordinator, and I believe between them the Parish of Fenoarivo, led by Rev Jean Florent Lahitody within the Diocese of Toliara, had been suggested as our link. After our church introductory talk Roger, Phyl & I had a Zoom session with Cheryl and John Griffin.

The Chaplaincy Council unanimously agreed to accept the link idea for our Church at its meeting on 18 November. All were agreed that a link with Fenoarivo parish would be primarily about a mutual wish to get to know one another, offering friendship and prayer and that this link would be developed slowly.

The next steps in setting up the link are to draft a link agreement, for discussion with Fenoarivo parish, and to set up regular contacts between our chaplaincy and Fenoarivo.

Some members already receive the Toliara newsletter and our website has further information.

The famine in Madagascar, generally acknowledged to be a result of global warming, is bad in the area covered by Fenoarivo parish. As part of its annual giving for 2021 our chaplaincy made a donation to the World Food Programme for famine relief in Madagascar.

Listening Course

Jenny Morgan had recommended a three module course by the Acorn Trust, at a cost of £45 per module. After discussion, it was thought that before offering to sponsor volunteers to do this course, a pastoral care structure should be created alongside a way of identifying and training suitable pastoral care assistants.

Safeguarding

The Safeguarding Officer writes:

New Safeguarding Officer

Steven Hopkins took over the role of Safeguarding Officer for the chaplaincy from Jenny Morgan on 13th May, 2021.

Safeguarding concerns

At the time of the handover, the chaplaincy was aware of 5 members of the congregation who were considered vulnerable either because of age or health issues, one of whom passed away in September.

Since then, no new concerns have been brought to the attention of the chaplaincy.

On 9th October, I took part in a safeguarding conference organised by the diocesan safeguarding team. The discussions during this conference made it apparent that the vulnerability of these members of our congregation actually raises immediate concerns from a perspective of pastoral care rather than safeguarding. The form and delivery of the pastoral care should, however, be monitored with safeguarding recommendations in mind.

Safeguarding dashboard

The dashboard, to which Roger and I have access to modify, and to which The Churchwardens have access to view, is a tool which helps parishes to stay up to date with their administrative safeguarding obligations. The Policy and Action Plan documents for All Saints show what the chaplaincy council need to review. In brief, the chaplaincy council

- needs to confirm that it complies with data protection legislation and Church of England data retention guidance;
- needs to find secure storage for safeguarding records;
- must ensure that it is following guidance regarding the use of social media.

In addition, 2 members of Council have yet to complete their training to the required level.

On 18th October, 2021, our dashboard was promoted from level 2 to level 3, recognising our successful use of the tool, but also adding new requirements for fulfilment. The most pressing of these requires all chaplaincy council members to complete the C1 safeguarding training AND an additional training pathway on Domestic Abuse. These courses are available on the training portal: <https://safeguardingtraining.cofeportal.org/>

In conclusion, the commitment of the chaplaincy council to safeguarding has been fairly reflected this year in:

- the prominence given to safeguarding information on the chaplaincy's website and at the entrance to the chapel;
- the promotion of the chaplaincy's safeguarding dashboard to level 3 and its current status.

However, the policy to encourage every member of the congregation to take the Basic Awareness training (C0) seems to have stalled and needs to be promoted more vigorously.

Music Team

The Music Team consists of three members of our congregation - Alison Kane, Carol Gardner and Sue Robinson.

Following on from 2020, for the first six months of the year the Music Team continued to source the music via the internet for our services which were delivered by podcast. In July 2021 we were finally able to go back to Church Services - this resulted in returning to the use of the music available via the CDs which accompany our Hymn Books. In many ways this makes hymn choosing easier as we don't need to listen to different versions of the hymns in order to find the most appropriate version for the podcast - in other ways it limits the choice of music available for use. As a team we still do our individual 'homework' looking at hymns based on the readings for the service and then enjoy a morning together sharing and discussing our choices before putting the list together for Roger who has the final say.

If anyone has a favourite hymn that they would like us to use for services going forward, please do not hesitate to contact a member of the Music Team.

The Music Team would like to formally thank Nigel for his work in collating the music for each of our services.

Website

Because of the Covid-19 pandemic, the website became more important in 2021 in the life of the Chaplaincy. Until July, when normal live services resumed, we held services twice per month on the normal dates, but as YouTube videos, posted on the website. These services were called ‘Church Chez Nous’.

So that we could have hymns in these services and not run into copyright issues, we used hymns available on YouTube, selected by our Music Team. We interspersed these with our own home-made videos of the liturgy.

The technical way that ‘Church Chez Nous’ worked was to make what is called a YouTube playlist, which is a non-stop sequence of YouTube videos. Our own videos were mainly sound, based on the Common Worship Holy Communion liturgy but without the Sacrament. This was pre-recorded and chaplaincy members contributed readings and intercessions. Julie and I took turns in giving the ‘thought for the day’ in place of the sermon. The visual part of our videos was usually photographs taken by me or other chaplaincy members. The playlist was embedded on our website for easy access.

‘Church Chez Nous’ was a great way for us to keep the Chaplaincy going at a difficult time. Contributors could be in any part of the world: Paris, England and Wales often featured.

A bonus from this work was that, with more attention being paid to the website, a thorough update and tidying-up was done, with the aim of making it easier to use and to navigate.

Roger Smith

Ecumenical Activities

Due to Covid restrictions ecumenical activity was limited to the open-air service at the Hameau de Besse in the summer. Due to bad weather on the day this had to be relocated to the Temple at Saint Pargoire. All Saints did not formally participate as our Chaplain was travelling abroad on the day.

Temple: premises and chattels

Arrangements with the Église Protestante for our use of the Temple continued unchanged throughout the year.

All chattels are fully recorded in the inventory register.

The intention to acquire two further chalices when suitable ones can be identified stands.

The lectionary has been acquired and is in active current use to identify texts for services. We have asked the Église Protestante if we may replace the cupboard in the kitchen where chattels are stored with something more secure and more capacious. They have asked us to wait until they have made their own changes.

The Chaplaincy’s own sound system for music and public address was acquired in September at a cost of €832 and has greatly enhanced the quality of sound at our services and our autonomy.

Support for Charities

Charitable donations from unrestricted church funds are governed by the “tithe” guideline (10% of general fund income) to enable funds to be set aside for additional expenditure expected to arise when the time comes to appoint Roger’s successor. General fund income in 2020 amounted to €11,112 and it was agreed that €1,000 should be donated to charities. This

sum was in addition to the €500 donation in May to the Barnabas Fund (for Covid in India) from the Contingency Fund.

Donations from unrestricted church funds:

| | |
|------------------------------------|------|
| World Food Programme – Madagascar | €200 |
| Médecins sans Frontières | €200 |
| Languedoc Solidarity With Refugees | €200 |
| Bishop's Advent Appeal | €200 |
| UNICEF -Haïti | €200 |

Donations from the designated charities contingency fund:

| | |
|------------------------------------|------|
| Barnabas Fund – for Covid in India | €500 |
|------------------------------------|------|

Donations from restricted donations, collections and fund-raising:

| | |
|--|------|
| Prayer Book Society | €113 |
| Water Aid | €113 |
| Church Mission Society for Toliara Diocese | €130 |
| Languedoc Solidarity With Refugees | €220 |
| Bishop's Lent Fund | €70 |

Planned Giving (France) and Gift Aid (UK) Schemes

Participation in our Planned Giving schemes has progressed and, at €9,194, more than equals the pre-Covid figure and, with plate collections restored from July onwards, represented 82% of total collections (2020: 87%) which themselves were overall 23% ahead. We now count a total of fourteen regular donors.

These figures again vividly illustrate our dependence on a handful of regular donors even in this year of the pandemic emergency (we hope!) and provide a good reason to consider making one-off or regular donations by cheque or bank transfer, which would of course benefit from tax relief.

Financial Report

The salient features of the accounts presented here may be summarised as:

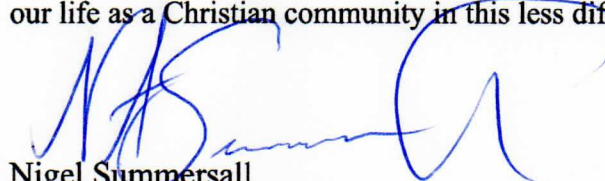
- Collections mercifully recovered by 23% from the dip seen in 2020 and total income by somewhat less due to Covid-induced limitations on fund-raising events: up 13%.
- Total expenditure at €5449 was up 7%, inflated by the cost of the sound system (€832) which we all agree was money very well spent. Charitable donations were again the major item (€2,308) followed by Upkeep of Services (€1273). Diocesan expense remained below normal because Synod was held by Zoom.
- The monthly transfer of €500 to the Succession Fund was maintained throughout the year.
- Chaplaincy funds are held wholly in bank accounts (sterling funds are held on an account with Diocese). At year-end €29,685 (85% of the total) was held in an interest-bearing Livret A which earned interest of €144 in 2021. These funds require to be topped up to provide more adequate cover for the Succession and Contingency reserves which stand at €31,850. The balance is held on current accounts with La Banque Postale and with Diocese.
- The statement of receipts & payments analysed by class of fund (Unrestricted, Designated or Restricted) to/from which monies are paid is presented in a note to the

accounts. We are also obliged to report to the Diocese in Europe in a standard format which corresponds to the main accounts presented herewith.

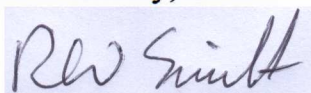
Conclusion & Thanks

A year that ended better than it started, despite Omicron. Live services and prayer group resumed; church finances recovered from last year's downturn; travel abroad was again possible most of the time. The dissonant notes: no shared lunches or fundraising events; Fontès cancelled for the second year running; and most sadly the loss of three of our founding parishioners: Robin Field, William Pinnell and Sally John.

As always, our thanks are due to all who contributed in so many ways to maintain and sustain our life as a Christian community in this less difficult but still challenging year.



Nigel Summersall
Vice-Chairman & Secretary to the Council
24th February, 2022



Reverend Roger Smith
Chairman of the Chaplaincy Church Council
February, 2022

ASSOCIATION L'ÉGLISE ANGLICANE DE TOUS LES SAINTS DANS L'HÉRAULT

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDING 31ST DECEMBER 2021

| 2020 | | INCOME | | 2021 | |
|-------------------|------------------|---|-------------------|------------------|--|
| | | Collections | | | |
| 7,080.00 | | Planned | 8,414.30 | | |
| 826.00 | | Sterling | <u>779.28</u> | 9,193.58 | |
| <u>1,166.10</u> | | Plate including restricted | | <u>2,001.00</u> | |
| | 9,072.10 | Total | | 11194.58 | |
| | | Fees, other donations | | | |
| 115.20 | | Lent Booklets | | | |
| <u>700.00</u> | | Donations for Charities | <u>130.00</u> | | |
| | 815.20 | Total | | 130.00 | |
| | | Fund Raising Events | | | |
| 345.00 | | Lent Lunches | 290.00 | | |
| <u> </u> | 345.00 | Total | <u> </u> | <u>290.00</u> | |
| | | Interest and Investment Income | | | |
| | <u>119.45</u> | | | <u>143.55</u> | |
| | <u>10,351.75</u> | TOTAL INCOME | | <u>11,758.13</u> | |
| EXPENSES | | Chaplain Accommodation & Expense | | | |
| <u> </u> | | Chaplain Expenses | <u>324.30</u> | | |
| | 0.00 | Total | | 324.30 | |
| | | Charitable Giving | | | |
| 500.00 | | Contingency fund | 500.00 | | |
| 345.00 | | Other inc restricted | 707.90 | | |
| 0.00 | | Fellow Churches | 100.00 | | |
| <u>1,500.00</u> | | Support for Charities | <u>1,000.00</u> | | |
| | 2,345.00 | Total | | 2,307.90 | |
| | | Diocesan & Archdeaconry Quotas | | | |
| 249.00 | | Diocesan & Archdeaconry Quota | 448.00 | | |
| | 249.00 | Total | | 448.00 | |
| | | Exceptional Items | | | |
| 700.00 | | PicRights | 0.00 | | |
| <u> </u> | 700.00 | Total | <u> </u> | 0.00 | |
| | | Upkeep of Church Fabric | | | |
| 800.00 | | Upkeep of Temple | 800.00 | | |
| 285.79 | | Insurance | 295.45 | | |
| <u> </u> | 1,085.79 | Total | <u> </u> | 1,095.45 | |
| | | Service and Admin costs | | | |
| 78.00 | | Bank Charges & Legal | 78.00 | | |
| 150.86 | | Books etc for Congregation | 25.84 | | |
| 105.91 | | Printing and Consumables | 236.73 | | |
| 86.63 | | Publicity | 101.40 | | |
| 272.67 | | Other | 831.50 | | |
| <u>0.00</u> | | Exchange Adjustments and other | | | |
| | 694.07 | Total | <u> </u> | <u>1,273.47</u> | |
| | <u>5,073.86</u> | TOTAL EXPENSES | | <u>5,449.12</u> | |
| | <u>5,277.89</u> | SURPLUS or (DEFICIT) FOR THE YEAR | | <u>6,309.01</u> | |

BALANCE SHEET AS AT 31ST DECEMBER 2021

| 2020 | ASSETS | 2021 | |
|-------------|--------------------------------|-------------------------|-----------|
| 28,806.03 | Cash at Banks | 35,025.09 | |
| - | Cash | <u>-</u> | 35,025.09 |
| - | Other Assets | | 89.95 |
| 28,806.03 | Total Assets | | 35,115.04 |
| | LIABILITIES | | |
| | Chaplaincy Account | | |
| 23,528.14 | As at Jan 1st 2021 | 28,806.03 | |
| 5,277.89 | Surplus (Deficit) for the year | <u>6,309.01</u> | |
| 28,806.03 | Account as at 31st December | | 35,115.04 |
| | This consists of | | |
| | Unrestricted Funds | 3,265.04 | |
| | Restricted Funds | - | |
| | Designated | <u>31,850.00</u> | |
| | Total | <u><u>35,115.04</u></u> | |
| 28,806.03 | Total Liabilities | | 35,115.04 |

ASSOCIATION L'ÉGLISE ANGLICANE DE TOUS LES SAINTS DANS L'HÉRAULT

SUMMARY STATEMENT OF FUNDS AT 31ST DECEMBER 2021

| | | As at 1st January 2021 | Incoming Resources | Outgoing Payments | Transfers between Funds | As At 31st December |
|---------------------------|--------------------------|-----------------------------------|-------------------------------|------------------------------|------------------------------------|--------------------------------|
| Designated Funds | Succession Planning | 25,350.00 | | | 6,000.00 | 31,350.00 |
| | Disaster Appeals | | | 500.00 | 1,000.00 | 500.00 |
| Restricted Funds | Lent Fund raising | | 290.00 | 290.00 | | - |
| | Fund Raising Toliara | | 130.00 | 130.00 | | - |
| | William Pinnell Memorial | | 226.00 | 226.00 | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Unrestricted Funds | General Fund | 3,456.03 | 11,112.13 | 4,303.12 | (7,000.00) | 3,265.04 |
| TOTALS | | 28,806.03 | 11,758.13 | 5,449.12 | - | 35,115.04 |

Hameau de Sallèles

34720 Caux

France

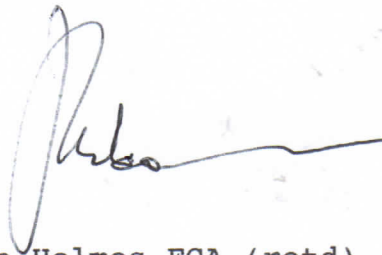
Tel 00 33 (0)467 900957

Email - jandbholmes@gmail.com

14 February 2022

ASSOCIATION L'ÉGLISE ANGLICANE DE TOUS LES SAINTS DANS L'HÉRAULT

I have audited the books, records of the above Association for the year to 31st December 2021 and the Accounts are in accordance with those books and records.

A handwritten signature in black ink, appearing to read 'John Holmes', with a long horizontal flourish extending to the right.

John Holmes FCA (retd)

Salleles