

All Saints, Hérault

The English Church at Saint Pargoire

Minutes of the Annual Meeting held by Zoom at 11.35 am on Sunday 15 November 2020

The Reverend Roger Smith opened the meeting with prayer.

Members whose names were on the electoral roll were recorded on the “sign-in” sheet (attached). The meeting was quorate.

- 1 **Chairman of the Meeting** Nigel Summersall proposed and Alison Kane seconded Roger Smith. Agreed.
- 2 **Minute-taker** Nigel Summersall proposed and Chris Alderton seconded Delia Smith. Agreed.
- 3 **Appointment of Presiding Officer** Nigel Summersall proposed and Graham Gardner seconded Roger Smith. Agreed.
- 4 **Minutes of last Annual Meeting** Minutes of the meeting held on 24 March 2019 were approved, proposed Alison Kane, seconded Sue Robinson, and signed by the chairman as a correct record.

5 **Term of Office of Churchwardens**

Roger explained that, in the absence of chaplaincy members deciding otherwise, churchwardens could only serve a maximum of six years. The two churchwardens had already served this term and were willing to continue.

It was unanimously agreed that in terms of Church Representation Rules (Churchwardens Measure 2001) and Diocesan Policies regarding Lay Officers of the Church, this chaplaincy determines that the general rule that no person may serve more than six successive years as churchwarden shall not apply to this chaplaincy. Proposed John Gifford, seconded Andy Marshall.

Nigel Summersall pointed out that a future annual meeting could revoke this decision.

- 6 **Chaplaincy Council Lay Members** Roger Smith explained that the number of lay members of a chaplaincy council is linked to the size of the electoral roll. The chaplaincy council had six lay members but could, under the rules, have nine. He proposed that, with effect from the annual meeting in spring 2021, there should be eight lay members. Unanimously agreed.

- 7 **Election of two Churchwardens** Patricia Bigot and Nigel Summersall had been validly nominated. In the absence of further nominations, the chairman declared them elected.

Steven Hopkins asked if there could be stand-in churchwardens. Roger said a chaplaincy could have deputy churchwardens but perhaps appointing sidespeople would be the way to go. Jenny Morgan pointed out that there could be safeguarding issues for anyone appointed. Patricia Bigot said she thought possible “stand-ins” for a churchwarden should be limited to maybe two people because of the need to give them keys to the building owned by the Église Protestante. The new council would discuss this further.

- 8 **Election of two Archdeaconry Synod representatives** Julie Johnson and Jim Mallett had been validly nominated. In the absence of further nominations, the chairman declared them elected.

- 9 **Election of three Chaplaincy Council members** John Gifford, Phyl Mallett and Sue Robinson had been validly nominated. In the absence of further nominations, the chairman declared them elected.
- 10 **Annual Report and Accounts 2019** The report and accounts had been made available prior to the meeting and were accepted. Proposed Trevor Jones, seconded Andy Marshall.
Nigel Summersall commented that the 2020 Annual Report and Accounts would be very different. Roger Smith said the number of podcast downloads had been recorded in the service register but this probably understated the people attending as often family members listened together.
- 11 **Appointment of Auditor** John Holmes was willing to continue and it was agreed to renew his appointment. Proposed Nigel Summersall, seconded Graham Gardner.
- 12 **Discharge of liability** proposed Trevor Jones, seconded Pauline Alderton that the outgoing council be discharged from financial and/or civil liability for their conduct of chaplaincy affairs during 2019. This was agreed.
- 13 **Chaplain's Report** Roger Smith report had been circulated prior to the meeting and was accepted. He pointed out that he would not now be retiring in April 2021. However, he hoped the new council would discuss how to spread the load of what he and Delia had so far taken care of. Patricia expressed a wish that Delia, being no longer a council member, could continue to contribute to meetings.
- 14 **Discussion**
- Charitable giving** Roger reminded the meeting that 10% of General Fund money was given to charity each year. He would be sending an email asking for suggestions of charities for the council to consider.
- Trevor Jones said how well he thought the meeting had gone. Alison Crockett thanked all those involved in keeping the chaplaincy running. Sheila Chesterton, who was now involved in a French-speaking church in Montpellier, was pleased to say hello and to see everyone. S
- Jenny Morgan reminded the meeting that someone was needed to take over from her as **Safeguarding Officer**. Roger asked volunteers to contact him or one of the wardens.
- The first meeting of the new council was set for Wednesday 2 December at 2 pm, by Zoom.

Roger Smith closed the meeting with a prayer and the blessing.

	NOM	PRENOM	PRÉSENT(E)
1	ALDERTON	CHRISTOPHER	X
2	ALDERTON	PAULINE	X
3	ARMSON	Patricia Karen	
4	ARMSON	Frank Roger BeresfordMR	
5	AUGUSTIN	Paul Vincent	
6	AUGUSTIN	Martha	
7	BATES-GASIOROWSKI	Carla Susan	
8	BIGOT	Patricia	X
9	BIGOT	Francis	X
10	CHESTERTON	Sheila Margret	X
11	CHOY	Tuck	
12	COULSHAW	Escudé Gallés Monica	
13	COULSHAW	Simon	
14	CROCKETT	Richard James	X
15	CROCKETT	Alison Margret	X
16	FOWLER	Jill	
17	GARDNER	Graham	X
18	GARDNER	Carol	X
19	GASIOROWSKI	Jean	
20	GIFFORD	John William	X
21	GIFFORD	Simone Françoise	X
22	GRANT	Eleanor	
23	GRIFFIN	William John	
24	GRIFFIN	Jane Redman	
25	HALBERSTADT	Margraret	
26	HEITZ	Monique	
27	HENDERSON	Joan Lesley	
28	HENDERSON	Stuart David	
29	HOPKINS	Steven Harold	X
30	HOPKINS	Nadia Veronica	
31	HOPKINS	Aoife Angharad	
32	JOHNSON	Julie	X
33	JONES	Susan May	
34	JONES	Trevor John	X
35	KANE	Alison Mary Hope Robine	X
36	LANGLEY-GIRARDET	Michael.A.O.	
37	LANGLEY-GIRARDET	Anne Sophie	
38	MALLETT	Phyllis Alison	X
39	MALLETT	Richard George (Jim)MR	X
40	MARSH	Barbara Joan	
41	MARSH	Barry Frazer	
42	MARSHALL	Andrew	X
43	MARSHALL	Christine Anne	
44	MICKELBOROUGH	David Walter	
45	MOREAU	Bernard	
46	MOREAU	Hazel	
47	MORGAN	Jennifer Ann	X
48	MORGAN	Alan	
49	NEWITT	Timothy Broke	
50	NEWITT	Judith Ellen	
51	OSTER	Patrice	
52	PHILLIPS	Jacqueline	
53	PINNELL	Mary Christine	
54	PINNELL	William John Charles	
55	RICHAERDSON-SMITH	Karen	
56	RICHAERDSON-SMITH	Graham	
57	ROBINSON	Susan Elizabeth	X
58	ROME	Susan	X
59	ROME	Brian T.D.	X
60	SKEDGEL	John	

61	SMITH	Delia Margaret	X
62	STRANGE	John	
63	STRANGE	Rosemary	
64	SUMMERSALL	Ingrid	X
65	SUMMERSALL	Nigel	X
66	TRICKETT	Roberta Lois	
67	WATERHOUSE	Catriona	
68	WILMOT HALL	Sian	
69	WILMOT HALL	Antonia Grace	
70	WILMOT HALL	Thea Gabrielle	
71	WOODLEY	William Richard Foster M	
72	WOODLEY	Niesje Lee	
73	WOOLMER	Margaret Katherine	X
74	WOOLMER	Timothy Edward	X