

## **NOTICE OF ANNUAL CHAPLAINCY MEETING**

### **Chaplaincy of All Saints, Hérault**

**The Annual Chaplaincy Meeting will be held in the Temple de l'Église Protestante Unie de France, Saint-Pargoire on the 14<sup>th</sup> day of February, 2016 at 11.45 a.m.**

To approve the Minutes of the General Meeting held on 22<sup>nd</sup> February 2015

To appoint a Presiding Officer for the elections to be held at the meeting:

For the election of 2 churchwardens;

For the election of Chaplaincy representatives of the laity as follows:

To the Chaplaincy Council 2 representatives.

For the appointment of the Independent Examiner of the Chaplaincy's accounts.

For the consideration of:

(a) A Report on the changes in the electoral roll since the last Chaplaincy Meeting;

(b) A Report on the proceedings of the Chaplaincy Council and the activities of the Chaplaincy generally;

(c) The Financial Statements of the Council for the year ending on the 31st December immediately preceding the meeting, independently audited

(d) A Report upon the fabric, goods and ornaments of the chaplaincy;

(e) A Report on the proceedings of the Archdeaconry Synod;

To receive an update from the Safeguarding Officer on recent developments in Diocesan and Chaplaincy Safeguarding policy and practices

To note the 2015 Pastoral Letter addressed to the Chaplaincy by the Priest-in-Charge

To discharge the outgoing Council from financial or civil liability for their conduct of Chaplaincy affairs during 2015

To discuss these reports and other matters of Chaplaincy or general interest.

#### **Notes**

1. All persons whose names are entered upon the Electoral Roll of the Chaplaincy (and such persons only) are entitled to vote at the election of Churchwardens and of Chaplaincy representatives of the laity.

2. Subject to the provisions of Church Representation Rules currently in force, a person is qualified to be elected a Chaplaincy representative of the laity if -

(a) his name is entered on the electoral roll of the parish and, unless he is under the age of sixteen years at the date of the election, has been so entered for at least the preceding period of six months;

(b) he is an actual communicant which means that he has received Communion according to the use of the Church of England or of a Church in communion with the Church of England at least three times during the twelve months preceding the date of the election; and

(c) he is of sixteen years or upwards;

(d) he is not disqualified as referred to in paragraph 3 of these Notes.

3. (a) A person shall be disqualified from being nominated, chosen or elected from serving as a warden, a member of a Chaplaincy council, a district council or any synod under these rules if he is disqualified from being a charity trustee under section 72(1) of the Charities Act 1993 and the disqualification is not for the time being subject to a general waiver by the Charity Commissioners under subsection (4) of that section or to a waiver by them under that subsection in respect of all ecclesiastical charities established for purposes relating to the parish concerned.

In this paragraph "ecclesiastical charity" has the same meaning as that assigned to that expression in the Local Government Act 1894;

(b) A person shall also be disqualified from being nominated, chosen or elected from serving as a warden or member of a Chaplaincy council if he has been so disqualified from holding office under section 10(6) of [the Incumbent (Vacation of Benefice) Measure 1997].\*9

4. A scheme is in operation in this parish which provides that any person entitled to vote in the elections of Churchwardens, Chaplaincy representatives of the laity to the Chaplaincy Council or to the Archdeaconry Synod or to both that council and that synod may make application on the appropriate form (appended hereunder) to the undersigned for a postal vote. The completed form must be received before the commencement of the Annual Chaplaincy Meeting.

Signed:  
Nigel Summersall  
Vice-Chairman, Secretary to the Chaplaincy Council

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APPLICATION FOR POSTAL VOTE

Chaplaincy of All Saints, Hérault

I (Full Christian name and surname) .....

of (Full postal address) .....

.....

declare that my name is entered on the electoral roll of the above chaplaincy and I hereby make application for a postal vote in any elections to which postal voting applies to be held at the forthcoming annual chaplaincy

meeting. The voting paper should be sent or delivered to me at the above address OR\* at the following address

.....

Dated ..... 20 .....

Signed .....

\* delete as appropriate.